



Once an intake assessment is scheduled, **the following items MUST be brought to the appointment.**

**Documents:**

- Birth Certificate
- Shot Records
- Insurance Card
- Social Security Card
- Custody Decree (if applicable)
- Guardianship papers (if applicable)

**Information:**

Name, address, and phone number for:

- Outpatient counselor
- Psychiatrist (medication management)
- Primary care physician

**Medication:**

- List of medication, food, and other allergies
- Names and dosages of all medications taken
- Reasons for medications given
- **Bring all of the child's medication bottles or a photo of all medications showing the label with medication name, dosage, and when the medication is taken.**

**Clothing:**

**\*\*ALL CLOTHING MUST HAVE CLIENT'S NAME ON THEM WITH A PERMENTANT MARKER\*\***

\*\* Clients do not need to bring shirts or pants; our facility provides uniforms for each client\*\*

- 5 pairs of no-show socks
- 5 pairs of underwear (any kind)
- 3 sports bras if child is female (no metal underwire)
- 1 pair of slip on or athletic shoes - shoe laces will be removed upon admission

**Hygiene Products:**

**\*\*HYGIENE PRODUCTS MUST NOT CONTAIN ALCOHOL\*\***

1. Toothpaste (toothbrushes are provided)
2. Deodorant (no aerosol)
3. Recommended: 3 in 1 Shampoo/Conditioner/ Body Wash (No Alcohol in Contents)
4. Hair Grease (if needed) (No Alcohol in Contents)
5. Lotion (if needed) (No Alcohol in Contents)